# *CareManager Pro®*

## Fiduciary Modules - Overview


The Fiduciary module allows users to track a wide variety of client financial information. Using the print button, the user may print 1 or more of the reports for these areas.

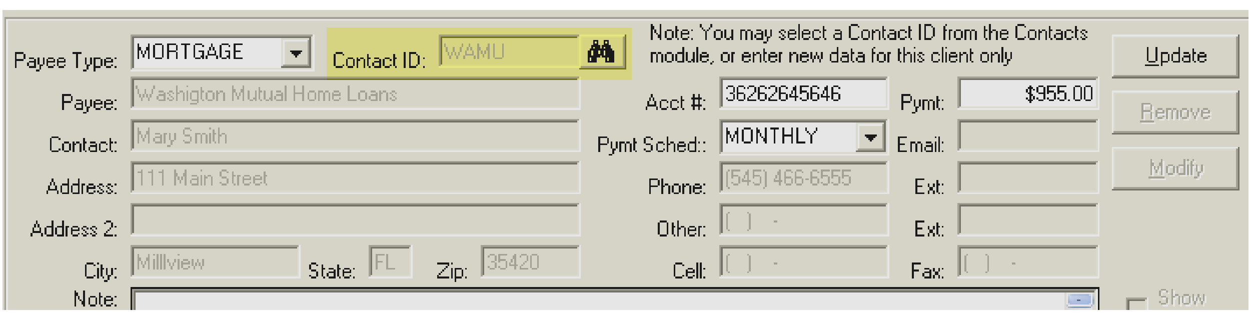
Accounts Payable | Banking | Income | Investments | Personal Property | Real Property

| Contact ID | Payee | Payee Type | Payment Sched... | Payment Amount | Account # | Contact Name |
|---|---|---|---|---|---|---|
| | Don Reid Ford | VEHICLE LOAN | MONTHLY | $355.00 | 34645645747 | Mary Samson |
| | Suntrus | HOME EQUITY | BI-WEEKLY | $350.00 | 546546668 | John Jones |
| WAMU | Washigton Mutual Hom... | MORTGAGE | MONTHLY | $955.00 | 36262645646 | Mary Smith |

## <u>Accounts Payable</u>

**I.** The **<u>Accounts Payable</u>** tab allows for the tracking of all of the client's bills for which the user may be responsible.

**II.** The contact information may either be selected from the General Contacts in the Contacts module or entered manually for this one particular client. When a Contact is selected, all of the fields relating to the contact information are disabled as this information can only be maintained in the Contacts module




### Senior Care Connections

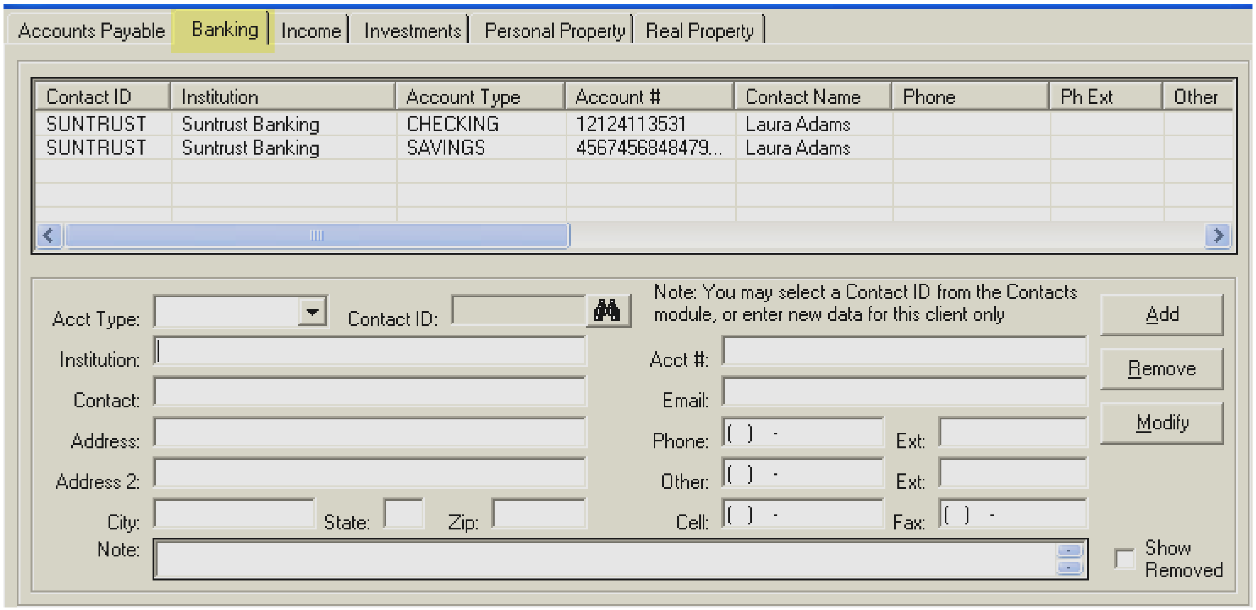
**FIDUCIARY ACCOUNTS PAYABLE RECORDS**

Printed On: 03/08/2006 at 9:27:52
**Guardian: Mary Smith**
**John Jones (1)**
Page 1 of 1

| Payee Type | Institution / Address | Account # | Payment Schedule / Contact | Phone | Payment Amount |
|---|---|---|---|---|---|
| HOME EQUITY | Suntrus<br>111 North Ave Orlando, FL 32785 | 546546668 | BI-WEEKLY | ( ) - | $350.00 |
| **BI-WEEKLY** | **# Listed: 1** | | | | **$350.00** |
| MORTGAGE | Washigton Mutual Home Loans<br>111 Main Street Millview, FL 35420 | 36262645646 | MONTHLY<br>Mary Smith | (545) 466-6555 | $955.00 |
| VEHICLE LOAN | Don Reid Ford<br>456 North Atlantic Ave Ormando, GA 54323 | 34645645747 | MONTHLY | ( ) - | $355.00 |
| **MONTHLY** | **# Listed: 2** | | | | **$1,310.00** |
| **REPORT TOTALS** | **# Listed: 3** | | | | **$1,660.00** |

# Banking

**III.** The **Banking** tab is used to track the client's various bank accounts and the contact information is entered as in the Accounts Payable section.




# Banking Data Report

## Senior Care Connections

**FIDUCIARY BANKING RECORDS**

Printed On: 03/08/2006 at 9:36.06

**Guardian: Mary Smith**

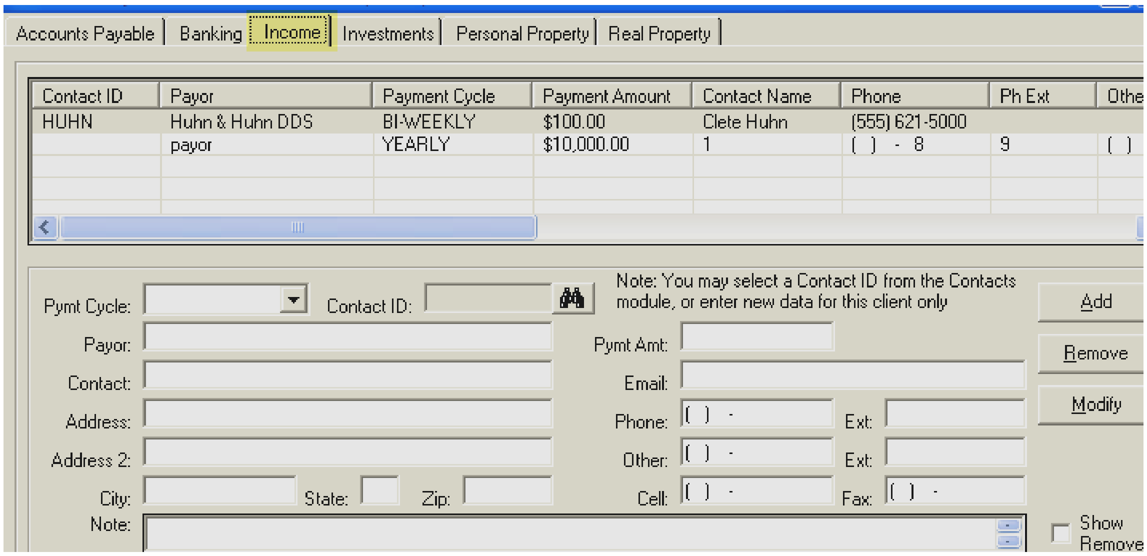
**John Jones (1)**

Page 1 of 1

| Type | Institution<br>Address | Account # | Contact | Phone |
|---|---|---|---|---|
| CHECKING | Suntrust Banking<br>345 South Beach Blvd MIami, FL 432354 | 12124113531 | Laura Adams | ( ) - |
| SAVINGS | Suntrust Banking<br>345 South Beach Blvd MIami, FL 432354 | 456745684847950 | Laura Adams | ( ) - |

# Income

**IV.** The **Income** tab is used to track the client's various sources of income and the contact information is entered as in the Accounts Payable section.




## Income Data Report

### Senior Care Connections

**FIDUCIARY INCOME RECORDS**

**John Jones (1)**

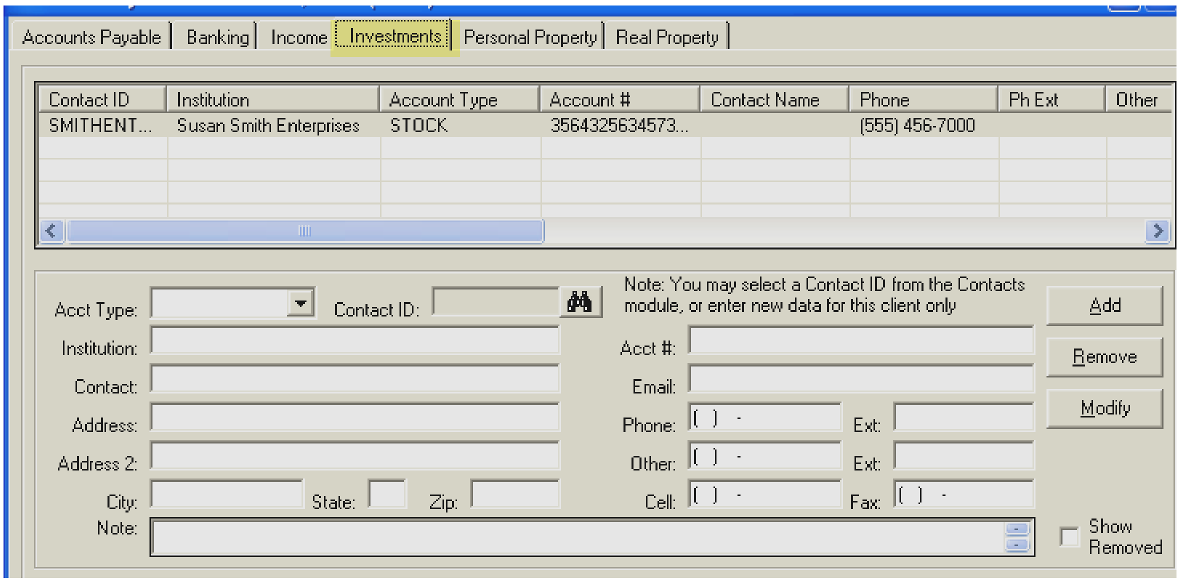
Printed On: 03/08/2006 at 9:53:35
**Guardian: Mary Smith**

Page 1 of 1

| Type | Payor<br>Address | Phone | Contact | Payment Amt |
|---|---|---|---|---|
| MONTHLY | US Postal Service<br>123 Main Street Orlando, FL 32801 | (555) 123-4553 | Mr. Smith (Superviso | $1,235.00 |
| **MONTHLY** | **# Listed: 1** | | | **$1,235.00** |
| YEARLY | Hartford Insurance<br>1234 University Blvd Maim, FL 32100 | (555) 345-5000 | | $3,500.00 |
| **YEARLY** | **# Listed: 1** | | | **$3,500.00** |
| **REPORT TOTALS** | **# Listed: 2** | | | **$4,735.00** |

# Investments

**V.** The **Investments** tab is used to track the client's various investments and the contact information is entered as in the Accounts Payable section.




## Investments Data Report

### Senior Care Connections

**FIDUCIARY INVESTMENT RECORDS**

Printed On: 03/08/2006 at 9:10.11

**Guardian: Mary Smith**

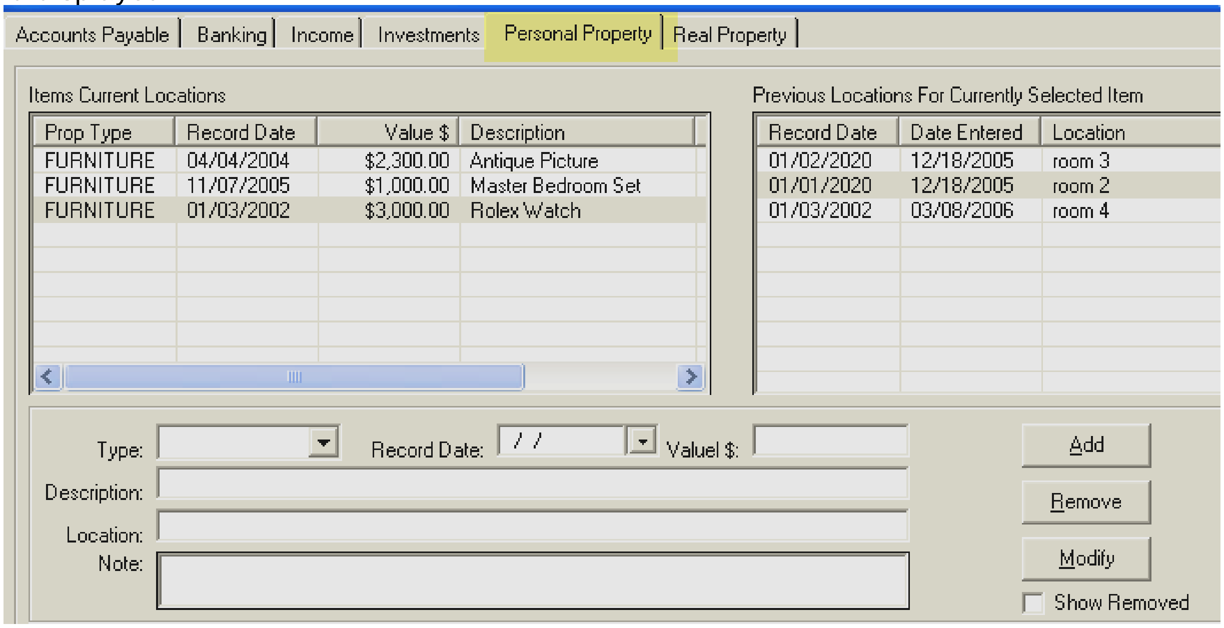
**John Jones (1)**

Page 1 of 1

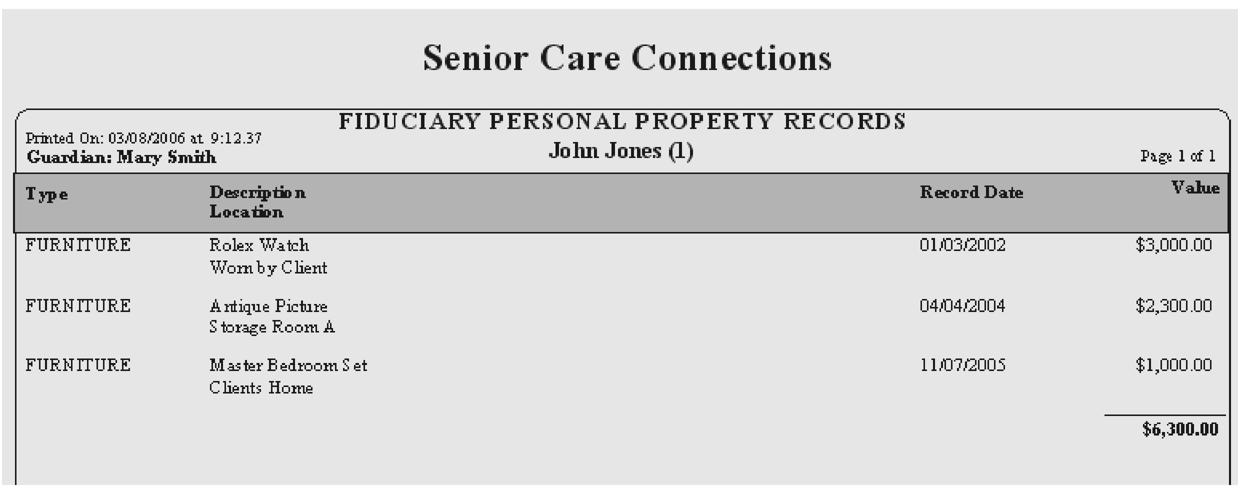
| **Type** | **Payor**<br>**Address** | **Account #** | **Contact**<br>**Phone** |
|---|---|---|---|
| STOCK | Susan Smith Enterprises<br>1234 Main Street Any City, FL 32801 | 356432563457368 | <br>(555) 456-7000 |

# Personal Property

VI -The **Personal Property** tab is used to track the client's personal items for which the user may be responsible. Additionally, if the item is "moved" from one location to another, the previous locations are tracked and displayed.




# Personal Property Data Report



## Senior Care Connections

FIDUCIARY PERSONAL PROPERTY RECORDS

Printed On: 03/08/2006 at 9:12.37

**Guardian: Mary Smith**

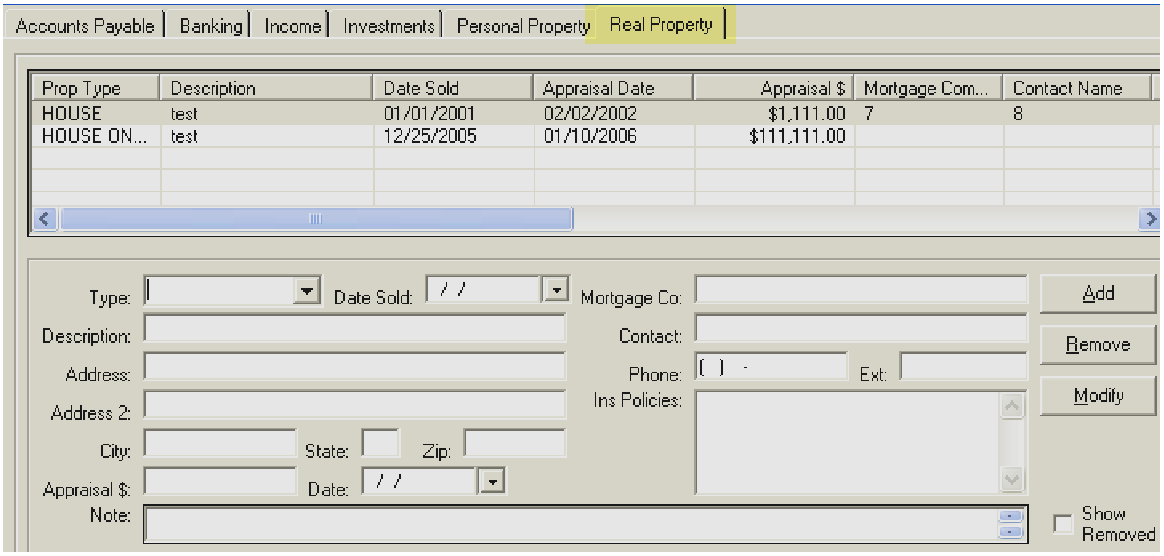
John Jones (1)

Page 1 of 1

| Type | Description<br>Location | Record Date | Value |
|---|---|---|---|
| FURNITURE | Rolex Watch<br>Worn by Client | 01/03/2002 | $3,000.00 |
| FURNITURE | Antique Picture<br>Storage Room A | 04/04/2004 | $2,300.00 |
| FURNITURE | Master Bedroom Set<br>Clients Home | 11/07/2005 | $1,000.00 |
| | | | **$6,300.00** |

# Real Property

**VI.** The **Real Property** tab is used to track the client's real estate holdings.




# Real Property Data Report

## Senior Care Connections

**FIDUCIARY REAL PROPERTY RECORDS**

Printed On: 03/08/2006 at 9:54:35
**Guardian: Mary Smith**

**John Jones (1)**

Page 1 of 1

| Type | Mortgage Company<br>Description / Location | Contact | Phone | Appraisal Date<br>Date Sold | Appraisal Amt |
|---|---|---|---|---|---|
| HOUSE | Washington Mutual<br>Client's Primary Residence<br>456 Main Street Orlando, FL 23542 | Mary Smith | (545) 466-6555 10 | 10/03/2005 | $450,000.00 |
| **HOUSE** | **# Listed:** | **1** | | | **$450,000.00** |
| LAND | N/A<br>3 acre plot on Lake Nona<br>1234 North Millview Sanford, FL 43535 | | ( ) - | 12/28/2005 | $230,000.00 |
| **LAND** | **# Listed:** | **1** | | | **$230,000.00** |
| **REPORT TOTALS** | **# Listed:** | **2** | | | **$680,000.00** |